How to apply

Application and admission conditions for all international students applying for admission at the Faculty of Medicine in Pilsen are set identically, does not matter if applying without an agency or with an agency.

International students interested to apply without an agency for the entrance exam organised by the Faculty of Medicine in Pilsen

Sending the application, you are applying to be admitted as a 1st year student of the General Medicine Course / Dentistry Course for the academic year 2020/2021.

The entrance examination for the Academic year 2020/21

will be held on Wednesday, 3rd June 2020 at 9:00 a.m.

at the buildings of the Faculty of Medicine in Pilsen

Procháskův building – Lidická street 1 and Pavlovův building – Karlovarská street 48,

both buildings stand opposite each other in a close proximity.

Faculty of Medicine in Pilsen does not accept any transfering students due to a limited capacity of study seats.

Students who studied at our Faculty in the past and are interested to apply for the re-admission can be admitted as first year students only and are to start their study from the first year, due to a change of the curricula.

Applicants who fail the entrance examination may not retake the exam during that same academic year.

Application of students studying at the Faculty of Medicine in Pilsen on the day of their application at the same study programm will not be accepted.

How to register for the entrance examination:

1. Find the Application form as an attached file in the bottom of this article. Application sent in another form will not be accepted. Print the form out, fill-in and sign.

Only applications in a correct form together with the receipt of application fee payment (see following instructions) delivered via regular/registered surface mail or via courier shipping services or submitted personally to the Department of Medical Studies in English of the Faculty of Medicine in Pilsen between 1st February 2020 and 30th April 2020 will be accepted and registered. Faculty of Medicine in Pilsen does not accept any applications sent via email.
2. **Pay** an entrance examination **registration fee in amount of 810,- CZK** to the Faculty bank account. It is possible to pay in CZK currency only.

**CZK currency bank account of the Faculty of Medicine in Pilsen**

Receiver: Univerzita Karlova v Praze, Lékařská fakulta v Plzni

Ovocný trh

116 36 Praha

Bank address: Komerční banka a.s.

Goethova 1

301 00 Plzeň

Account number: 61633311/0100

IBAN: CZ15 0100 0000 0000 6163 3311

SWIFT: KOMBCZPPXXX

As a note for the payment please write „**Entrance exam fee**“ and your **full name** in order to identify your payment.

If applicants do not appear at the Entrance examination term or fail the entrance examination they do not have right to a refund of the registration fee.

3. **Send** your legibly and correctly completed and signed **application form and a bank receipt** of your registration fee payment (payment confirmation) **via registered surface mail or via courier shipping services to the address bellow. Applications sent via email will not be accepted!**

Department for Medical Studies in English

Faculty of Medicine in Pilsen

Lidická Street 1

301 00, Pilsen

Czech Republic

To be registered for the entrance examination, the application together with the registration fee must be submitted and received by the Faculty between **1 February 2020 and 30th April 2020**.

4. **After your application is successfully processed** by the Faculty, **we will reply by an email** confirming your entrance examination registration and providing you with more details of the entrance examination process. Students registered for the entrance examination will also receive more details information about the entrance examination and about their placement well in advance via email.

If you passed the entrance examination test successfully, please **pay attention to the link When passed the entrance examination successfully!**
International students interested to apply for the entrance exam term organised by the cooperating agency (chosen from the list of cooperating agencies below)

Sending the application, you are applying to be admitted as a 1st year student of the General Medicine Course / Dentistry Course for the academic year 2020/2021.

Entrance examination terms by cooperating agencies

are organised during spring (April, May, June)

in Italy, Germany, Greece, Portugal, Sweden and the Czech Republic.

Registered students are informed by their agency about the term and place of the entrance exam in advance.

Faculty of Medicine in Pilsen does not accept any transferring students due to a limited capacity of study seats.

Students who studied at our Faculty in the past and are interested to apply for the re-admission can be admitted as first year students only and are to start their study from the first year, due to a change of the curricula.

Applicants who fail the entrance examination may not retake the exam during that same academic year.

Application of students studying at the Faculty of Medicine in Pilsen on the day of their application at the same study program will not be accepted.

If you are interested to apply for the entrance examination organised by a cooperating agency, contact the representative of the appropriate agency personally.

Please note that agency services are charged.

Conditions how to apply and sit the entrance examination through the cooperating agency are set by each agency and may differ from each other. We fully recommend that all conditions should be governed by a written agreement between an applicant and an agency. An agency has a full right to refuse any applicant - in this case the applicant is usually recommended to apply without an agency for the entrance examination term in Pilsen - see an article above.

The cooperating agency should offer you an assistance and help you to process following basic steps:

1. An agency informs an applicant about all details of the entrance examination and admission process properly and on-time.
2. An agency submits legibly and correctly completed application form for the academic year 2020/21 in behalf of an applicant and pays a registration fee of 810,- CZK for each application to the Faculty account, so the applicant is registered for the entrance examination term on time. It is necessary to indicate the fact that the applicants is applying through an agency in the appropriate part of the application form. If applicants do not appear at the Entrance
application, admission and enrollment process.

List of agencies cooperating with the Faculty of Medicine in Pilsen:

<table>
<thead>
<tr>
<th>name of agency</th>
<th>address or contact person</th>
<th>phone, e-mail</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Agency</td>
<td>Vršovická 695/81, Praha 10, Czech Republic</td>
<td>Tel.: +420 602 226 958 e-mail: <a href="mailto:info@academicstudy.eu">info@academicstudy.eu</a></td>
</tr>
<tr>
<td>Medicor Tutor Agency</td>
<td>Piazzale Biancamano, 8, Milano, Italy Gran Via de Les Corts Catalanes, 583, Barcelona, Spain Okružná 788/18, Poprad, Slovakia</td>
<td>Tel. +39 331 522 97 68 (Italy) +34 651 041 088 (Spain) +421 948 972 707 (Head office) e-mail: <a href="mailto:info@medicortutor.com">info@medicortutor.com</a> <a href="http://www.studiaremedicinaestero.com">www.studiaremedicinaestero.com</a> <a href="http://www.donde-estudiar-medicina.com">www.donde-estudiar-medicina.com</a></td>
</tr>
<tr>
<td>Skandinavien Agency</td>
<td>contact person MUDr. Alireza Rahmany</td>
<td>Tel.: +44 7512320791 e-mail: <a href="mailto:skandinavien.cz@gmail.com">skandinavien.cz@gmail.com</a></td>
</tr>
<tr>
<td>CMS Agency</td>
<td>contact person MUDr. Vasileios Tzigkounakis</td>
<td>Tel.: +302117508143 e-mail: <a href="mailto:vtzigkounakis@gmail.com">vtzigkounakis@gmail.com</a> <a href="http://www.cmsagency.gr">www.cmsagency.gr</a></td>
</tr>
</tbody>
</table>

How to apply

examination term or fail the entrance examination there is no right to a refund of the registration fee.

3. An agency helps an applicant to go through all necessary administrative steps regarding the application, admission and enrollment process.